



NGUYEN HOANG DUNG

SHOWROOM MANAGEMENT

OBJECTIVE

The goal is to develop together. I look for sustainable values and a collective that develops together for a same ideal.

WORK EXPERIENCE

THIEN THI AN JSC 2014- 2023

- Sander(a person smooth or polish surfaces) - 3 months: Thien Thi An Factory: responsible for sanding the product until it is completed and transferred to the painting team.
- Inventory management - 6 months: Thien Thi An Factory: responsible for import, export, statistics and inventory management at Thien Thi An JSC factory.
- Showroom Assistant - 3 months: Responsible for arranging and displaying products in the showroom. Packaging and delivery support.
- Showroom Salesman - 6 months: Responsible for phone sales and direct sales at the showroom.
- Packaging and Delivery - 1 year: Mainly responsible for packaging products, finding shipping partners and tracking until the product reaches the customer.
- Online working: Consulting and quoting customers via website and Fanpage. Website and fanpage administration.
- Showroom Management: Responsible for all stages in Thien Thi An showroom, online customers caring and maintain links with factory to ensure supply and track progress of orders.

TRIBECO BINH DUONG 2012- 2013

- Salesman: Responsible for distributing fast-moving consumer products: unif instant noodles in District 6, Ho Chi Minh City. Take care customers and search for new customers in the assigned area.

USA MUA 2011- 2012

- TCS warehouse: Support documents and taking goods from the Tan Son Nhat Cargo Services Joint Stock Company(TCS).
- Delivery Staff: Responsible for classifying and distributing company goods to customers.
- Backup: Handling problems that arise after delivery: answering questions, redelivering goods, providing solutions for damaged goods.

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EDUCATION

HONG BANG INTERNATIONAL UNIVERSITY

Business Administration - Travel

2008 - 2013

SKILLS

- Web Management, SEO
- Google Ads, Facebook Ads
- Photoshop, Canva, MS Office
- Team work
- English

“Reliable and willing to learn”